

Form 16.15-G

**Form of charge for payment of money**

CHARGE FOR PAYMENT OF MONEY

[A.B.] (*designation and address*)

Pursuer

against

[C.D.] (*designation and address*)

Defender

Date: (*date of execution*)

To: (*name and address of debtor*)

On (*date*) a decree against you was granted in the Court of Session for payment of a sum of money in the above action [*or give details of other document upon which charge proceeds such as a document registered for execution in the Books of Council and Session*].

The decree [*or warrant for execution of the document mentioned above*] was extracted on (*date*).

IN HER MAJESTY'S NAME AND AUTHORITY, I, (*name*), Messenger-at-Arms, by virtue of the extract decree, charge you to pay the total sum due as set out below [*together with any further interest*] within 14 [*or 28*] days after the date of this charge to (*name and address of person to whom payment to be made*).

If you do not pay this sum within 14 [*or 28*] days you are liable to have further action taken against you including arrestment of your earnings and the attachment and auction of articles belonging to you without further notice. If you have total debts amounting to £3,000 or more, you are also liable to be sequestrated (declared bankrupt).

This charge is executed on you today by me by (*state method of execution*) in the presence of (*name, occupation and address of witness*).

(*Signed*)

Messenger-at-Arms

(*Address*)

(*Signed*)

Witness

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The sum due by you is:-	
Principal sum	£
Interest to date*	£
Expenses	£ _____
 TOTAL OF ABOVE	 £ _____
 Less paid to account	 £ _____
 SUB TOTAL	 £ _____
 Agent's fee	 £
Expenses of messenger-at-arms:-	
Charge fee	£
Travelling	£
Witness fee	£
Other outlays in connection with service of charge ( <i>specify</i> )	£ _____
 TOTAL SUM DUE	 £ _____

\* Note. Interest on the principal sum will continue to run until the date of payment.

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**IF YOU ARE UNCERTAIN ABOUT THE EFFECT OF THIS DOCUMENT, you should consult a solicitor, Citizens Advice Bureau or other local advice agency or adviser immediately.**