



FORM 15A

The Simple Procedure Charge to Pay

This is a Charge to Pay. The purpose of this Charge to Pay is to give you one last chance to comply with a decision made in a simple procedure case.

A. ABOUT THE CASE

Sheriff Court

Claimant

Respondent

Case reference number

B. ABOUT THE CHARGE

Name of sheriff
officer/solicitor

Address

Method of formal service

C. ABOUT THE DECISION

- ① This Part contains information about the decision which the court made.
- ① You must comply with this decision within the period set out below or there may be enforcement action taken against you and your property.
- ① If you do not comply with this decision, you may have your bank accounts frozen or earnings arrested. If you have debts amounting to over £3,000, you may be sequestrated (made bankrupt).
- ① Note that interest will continue to run on any sum set out below until you pay this sum.

Date of decision

Details of decision

D. THE CHARGE

**YOU ARE CHARGED TO COMPLY WITH THIS DECISION
WITHIN**

14 / 28
days

**IF YOU ARE NOT SURE WHAT TO DO ABOUT THIS CHARGE YOU SHOULD CONSULT
A SOLICITOR, CITIZENS ADVICE BUREAU OR OTHER LOCAL ADVICE AGENCY
IMMEDIATELY**