



FORM 9F

The Simple Procedure Application to Represent

Before completing this form, you should read rule 9.9 of the Simple Procedure Rules, which is about applying to represent a deceased or incapacitated party.

If you are applying to represent a party:

This is an Application to Represent.

If the court grants this application then you will be allowed to represent a deceased or legally incapacitated party in this simple procedure case.

You must send fill in parts A, B and C of this application and send it to the court and to the other party in this case. So if you are the claimant, it must be sent to the respondent. If you are the respondent it must be sent to the claimant.

If you have been sent this application:

This is an Application to Represent.

If the court grants this application then it will allow someone to represent a deceased or legally incapacitated party in this simple procedure case.

You have received this application because someone has applied to represent a dead or legally incapacitated party in a simple procedure case you are involved in.

You must fill in part D of this application ('the reply') and return it to the court within 10 days of it being sent to you. The court will then do one of three things: allow that person to represent the party, not allow that person to represent that party, or order a discussion in court.

A. ABOUT THE CASE

Sheriff Court

Claimant

Respondent

Case reference number

B. ABOUT YOU

B1. What is your full name?

Name

Middle name

Surname

Trading name or
representative capacity (if
any)

B2. Which party in this case would you like to represent?

Name

Middle name

Surname

Trading name (if any)

B3. Which party in this case is that person?

- Claimant
- Respondent

C. THE APPLICATION

i If you are the party replying to this application, do not fill in this part. You should fill in part D.

C1. Why should the court let you represent that person in this case?

- i** Set out what has happened to the party in this simple procedure case, and why you represent that person or that person's estate.
- i** If you have any documents (e.g. a death certificate) which might help the court make a decision in this application, you should send them to the court with this application.

C2. When was this application sent to the court?

- ① Set out the date on which the application was sent to the court (i.e. the date on which the email was sent, or the date on which the application was posted).
- ① Any reply to this application must be sent to the court within 10 days of this application being sent.

D. THE REPLY

- ① If you are the party making this application, do not fill in this part. You should fill in parts A, B and C.

D1. What is your full name?

Name	<input type="text"/>
Middle name	<input type="text"/>
Surname	<input type="text"/>
Trading name or representative capacity (if any)	<input type="text"/>

D2. Should this person be allowed to represent this party?

- Yes
- No

D3. If you answered 'no', why should this person not be allowed to represent this party?

- ① If the party replying to the application objects, they should set out why the court should not allow this person to represent this party.