

## Certification for receipt & understanding of virtual Hearing training documents

### Criminal Cases

PF Reference:

SCTS Reference:

Accused Name:

[Location] SHERIFF Court [date]

I, \_\_\_\_\_ (Procurator Fiscal/Defence Agent\*) confirm that I received the following documents on \_\_\_\_\_ (date):

- PF-Defence virtual court guidance;

I confirm that I have read said documents, and understand the guidance on how to fulfil my role within the Virtual Court through the use of WebEx Meetings (including the installation of the WebEx Desktop App).

I have ensured that the web browser and operating system on my device are compatible in terms of the following link: <https://help.webex.com/en-us/nki3xrq/Webex-Meetings-Suite-System-Requirements>

I also confirm that I have completed a test of the equipment that I will be using to participate in the Virtual Trial and have successfully logged into WebEx via the invitation sent to me by the Court.

Signed:

Date:

#### **Certification received by Court:**

I, \_\_\_\_\_, Sheriff Clerk Depute confirm receipt of certification from the Procurator Fiscal/Defence Agent.

Signed

\*Delete as appropriate

Date: