

Cisco WebEx Virtual Hearing Certification Document

CHILD WELFARE HEARINGS

SCTS Case Reference:

Case Name:

SHERIFF Court

Hearing Date:

Time Slot: TBC

I, _____ (*Pursuer/Defender Agent*) have completed the Certification Document and required contact information as noted below.

Name of Party	Email Address	Contact Telephone No.	Location
Solicitor			
Party			

I also confirm that I received a copy of the guidance – “**Solicitors Virtual Child Welfare Hearing Court guidance**” and that I have read said documents, and understand the guidance on how to fulfil my role within the Virtual Court through the use of WebEx Meetings (including the installation of the Cisco WebEx Desktop App).

I have ensured that the web browser and operating system on my device are compatible in terms of the following link: <https://help.webex.com/en-us/nki3xrq/Webex-Meetings-Suite-System-Requirements>

I also confirm that I have completed a test of the equipment that I will be using to participate in the Virtual Hearing and have successfully logged into WebEx via the invitation sent to me by the Court.

Signed:

Date:

This form **must** be returned to the court together with written submissions.

Certification received by Court:

I confirm receipt of the completed certification document from the *Pursuer/Defenders’ solicitor.

Signed

* delete as appropriate

Date: