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| **Act of Sederunt (Child Care and Maintenance Rules) 1997****Statutory Instrument 1997 No. 291 (S.19)****Applications lodged on or after 28 November 2011 and before 1 August 2014** |
| **PART V INCOMING ORDERS UNDER THE 1972 ACT** |
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**Provisions in relation to intimation and entering appearance**

**5.29** (1) Where the 1972 Act provides that on intimation to a payer of the receipt by the court of a provisional order the payer is to enter appearance within a prescribed period, intimation shall be given in Form 67 and the period shall be-

(a) 21 days from the date of posting where the payer is resident in Europe; and

(b) 42 days from the date of posting where the payer is resident outside Europe.

(2) To enter appearance in terms of section 7(4) or 9(7) of the 1972 Act, the payer shall lodge an application

(a) stating that he opposes confirmation of the order; and

(b) setting forth averments in answer to the case upon which the provisional order was made, supported by appropriate pleas-in-law.

(3) Where the payer enters appearance in terms of section 7(4) of the 1972 Act, the sheriff shall appoint a diet for the hearing of evidence or make such other order as may be appropriate to enable the court to proceed in accordance with the procedure and practice in ordinary civil proceedings in the sheriff court as if an application for a maintenance order against the payer had been made to it.

(4) Where the payer enters appearance in terms of section 9(7) of the 1972 Act, the sheriff shall appoint a diet for the hearing of evidence or make such other order as may be appropriate to enable the court to proceed in accordance with the procedure and practice in ordinary civil proceedings in the sheriff court as if an application for the variation of the maintenance order had been made to it.

**Authentication of documents**

**5.30** Where the 1972 Act provides that a document is to be authenticated in a prescribed manner, it shall be authenticated by a certificate signed by the sheriff clerk declaring that the document is authentic.

**Application under sections 9 and 20 of the 1972 Act**

**5.31** (1) An application under section 9 of the 1972 Act (variation and revocation of maintenance orders) for variation or revocation of a maintenance order shall be brought as an ordinary cause.

(2) An application under section 20 of the 1972 Act (restriction on enforcement of arrears) for leave to enforce the payment of any arrears due under a maintenance order registered in Scotland shall be made by lodging a minute in the process.

**Information to be provided where payer has ceased to reside in Scotland**

**5.32** (1) Where the registration of an order is cancelled in the circumstances set out in section 10(2) of the 1972 Act, the payee or his solicitor shall provide the sheriff clerk so far as is possible with information to enable the sheriff clerk to prepare the certificate and statement referred to in section 10(7) of the 1972 Act.

(2) Where the sheriff clerk is required in terms of section 32(1) of the 1972 Act (transfer of orders) to send to the Secretary of State the related documents specified in section 32(8) of that Act, the payee or his solicitor shall provide the sheriff clerk so far as possible with information to enable the sheriff clerk to prepare the certificate and statement to be included among those documents.

**Evidence**

**5.33** Where a provisional order is made under section 9 of the 1972 Act and evidence has been taken by a shorthand writer, the applicant or his solicitor shall provide the sheriff clerk with a copy of the extended notes of evidence.

**Intimation of registration of, or refusal to register, an order made in a Hague Convention Country**

**5.36** (1) Intimation of the registration of a maintenance order in terms of section 6 of the 1972 Act as applied to an order made in a Hague Convention Country shall be given by the sheriff clerk-

(a) to the payer, by sending an intimation in Form 72; and

(b) to the payee, by sending a notice in Form 70.

(2) Notice of a refusal to register a maintenance order on any of the grounds set out in section 6(5), (6) or (7) of the 1972 Act as applied to an order made in a Hague Convention Country shall be given by the sheriff clerk to the payee, by sending a notice in Form 71.

**Application to set aside registration of, or to set aside decision not to register, an order made in a Hague Convention Country**

**5.37** Application to the court under section 6(9) or (12) of the 1972 Act as applied to an order made in a Hague Convention Country shall be made by summary application setting out the grounds of the application.

**Taking of evidence at the request of a court in the USA**

**5.37A.** Where evidence is taken under section 38(2) of the 1972 Act in consequence of a request made by a court in the United States of America under section 38(1) of that Act, rules 29.7 (citation of witnesses), 29.9 (second diligence against a witness) and 29.10 (failure of witness to attend) of the Ordinary Cause Rules shall apply in respect of the matters set out in those rules.

**Communication with courts in the USA**

**5.37B**.  In so far as applicable to incoming orders under the 1972 Act from the United States of America, for the purposes of the provisions in Part I of the 1972 Act, the sheriff may communicate with a court or courts in the United States of America in such circumstances and in such manner as he thinks fit.

**Disapplication of provisions in respect of orders made by courts in the USA**

**5.37C**. In any case in which a maintenance order is made by a court in the United States of America which falls to be dealt with under sections 6 to 11 of the 1972 Act as those provisions are applied to the United States of America, none of the provisions in this Part shall apply except this rule and rules 5.30, 5.32, 5.37A and 5.37B.