**Childminding/Adult Carer Certificate**

**Section A – Juror details**

|  |  |
| --- | --- |
| **1. Name:** | **2. Address:** |
| **3. Dates which you attended for jury duty:** | **5. Do you normally employ a childminder/carer? YES/NO *(delete as appropriate)*** |
| **6. If yes, what hours do they normally work?** | |

**Section B – Childminder’s/Carer’s details**

|  |  |
| --- | --- |
| **1. Name** | **2. Address (including postcode)** |
| **3. Is the childminder/carer registered with Social Care and Social Work Improvement Scotland? YES/NO *(delete as appropriate)*** | |
| **4. If they are registered, please provide:** |  |
| **(a)The address of the Social Care and**  **Social Work Improvement Scotland office with whom they are registered** |  |
| **(b)Their registration number** |  |

**Section C – Details of the child(ren)/dependant adult(s) and the amounts claimed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name of child/dependant adult** | **Child/dependant adult’s date of birth** | **No. of hours childminder/ carer was required1** | **Hourly rate of childminder/care** | **Total claim** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |
|  |  |  |  | **Total** | **£** |

**Section D – Declaration: To be completed by the childminder/carer**

|  |  |
| --- | --- |
| **I certify that I have claimed the above amounts from the juror named on this form** | |
| **Signed** | **Date** |

**Section E – Declaration: To be completed by the juror**

|  |  |
| --- | --- |
| **I certify that this is an additional payment made to my childminder/carer because of my jury service. I understand that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action. I agree that the Scottish Courts and Tribunals Service may ask any of the people or organisations mentioned on this form for any information which is needed to deal with this claim. I also understand that the Scottish Courts and Tribunals Service may use the information which it has now, or may get in the future, to decide whether I am entitled to the amount I am claiming.** | |
| **Signed** | **Date** |

1 **Note:** If you normally employ a child minder/carer only the hours over and above those that they are normally employed can be claimed.